

Processing Calendar

July 2018

June 2019

Timesheets must be lodged with the office by 10am on the first day of the processing period (as highlighted in blue). Pay advices are distributed to Family Day Care Educators on the fourth day of the processing period (as highlighted in green).

2018

JULY

WK	SUN	MON	TUE	WED	THU	FRI	SAT
1	1	2	3	4	5	6	7
2	8	9	10	11	12	13	14
3	15	16	17	18	19	20	21
4	22	23	24	25	26	27	28
5	29	30	31				

AUGUST

WK	SUN	MON	TUE	WED	THU	FRI	SAT
5				1	2	3	4
6	5	6	7	8	9	10	11
7	12	13	14	15	16	17	18
8	19	20	21	22	23	24	25
9	26	27	28	29	30	31	

SEPTEMBER

WK	SUN	MON	TUE	WED	THU	FRI	SAT
9							1
10	2	3	4	5	6	7	8
11	9	10	11	12	13	14	15
12	16	17	18	19	20	21	22
13	23	24	25	26	27	28	29
14	30						

OCTOBER

WK	SUN	MON	TUE	WED	THU	FRI	SAT
14		1	2	3	4	5	6
15	7	8	9	10	11	12	13
16	14	15	16	17	18	19	20
17	21	22	23	24	25	26	27
18	28	29	30	31			

NOVEMBER

WK	SUN	MON	TUE	WED	THU	FRI	SAT
18					1	2	3
19	4	5	6	7	8	9	10
20	11	12	13	14	15	16	17
21	18	19	20	21	22	23	24
22	25	26	27	28	29	30	

DECEMBER

WK	SUN	MON	TUE	WED	THU	FRI	SAT
22							1
23	2	3	4	5	6	7	8
24	9	10	11	12	13	14	15
25	16	17	18	19	20	21	22
26	23	24	25	26	27	28	29
27	30	31					

2019

JANUARY

WK	SUN	MON	TUE	WED	THU	FRI	SAT
27			1	2	3	4	5
28	6	7	8	9	10	11	12
29	13	14	15	16	17	18	19
30	20	21	22	23	24	25	26
31	27	28	29	30	31		

FEBRUARY

WK	SUN	MON	TUE	WED	THU	FRI	SAT
31						1	2
32	3	4	5	6	7	8	9
33	10	11	12	13	14	15	16
34	17	18	19	20	21	22	23
35	24	25	26	27	28		

MARCH

WK	SUN	MON	TUE	WED	THU	FRI	SAT
35						1	2
36	3	4	5	6	7	8	9
37	10	11	12	13	14	15	16
38	17	18	19	20	21	22	23
39	24	25	26	27	28	29	30
40	31						

APRIL

WK	SUN	MON	TUE	WED	THU	FRI	SAT
40		1	2	3	4	5	6
41	7	8	9	10	11	12	13
42	14	15	16	17	18	19	20
43	21	22	23	24	25	26	27
44	28	29	30				

MAY

WK	SUN	MON	TUE	WED	THU	FRI	SAT
44				1	2	3	4
45	5	6	7	8	9	10	11
46	12	13	14	15	16	17	18
47	19	20	21	22	23	24	25
48	26	27	28	29	30	31	

JUNE

WK	SUN	MON	TUE	WED	THU	FRI	SAT
48							1
49	2	3	4	5	6	7	8
50	9	10	11	12	13	14	15
51	16	17	18	19	20	21	22
52	23	24	25	26	27	28	29
1	30						

Processing Days:
 Timesheets due to FDC Admin by 10am:

Payment sent to Family Day Care Educators bank:
 Payment advice issued to Family Day Care Educators: Gazetted Public Holidays:

Please note: processing days within these months are affected by public holidays and therefore are not standard processing days. Please take note of these changes and amend your operations accordingly (including any direct debits).

Please note: whilst we aim for these dates to be certain, delays may occur due to outside influences such as CCSS and bank delays